



ONE-DAY INTRODUCTION TO EORTC TRIALS

PRACTICAL INFORMATION

Date: 3 October 2008
Time: 09h15 - 16h30

Meeting site: EORTC Headquarters
Avenue E. Mounier 83/11, 1200 Brussels, Belgium

WHO SHOULD ATTEND?

Anyone who is new to the clinical research area or has recently started working with EORTC protocols.

WORKSHOP DESCRIPTION

This course is dedicated to newly participating members (investigators, data managers, research nurses, etc.), and industry representatives. The purpose of this introductory workshop is to give guidance for participating in EORTC clinical trials activities. Participants will receive information about the functioning of the EORTC and about Trials methodology, investigator / site quality requirements and controle, patient safety management, adequate data collection and pitfalls for reliable data. Furthermore you will be shown our on-line registration /randomization process and remote data capture system. It also provides an opportunity to visit the EORTC Headquarters and to have informal discussions with the Headquarters staff.

PROGRAM

EORTC Structure and Activities - Study development at EORTC - Trial methodology: introduction - Investigator responsibilities, how to be ready for audit & inspection - Patient safety: reporting of Adverse Events and Serious Adverse Events - Reliable data through adequate CRF (Case Report Forms) development, completion and review - Randomization & Remote Data Capture at EORTC.

REGISTRATION

The workshop is free of charge for hospital personnel involved in EORTC studies (for those not involved in EORTC studies a registration fee of 150 €, is required). For industry representatives the required registration fee is 300 €.

The amount has to be paid in Euro (€) either by credit card (only Visa or Eurocard/Mastercard), or by bank transfer (Beneficiary: EORTC Education Office, Avenue Emmanuel Mounier 83/11, 1200 Brussels, Belgium - Bank details: Fortis Banque SA, 14 av. de l'Astronomie, 1210 Brussels, Belgium. Account number: 210-0510501-42; IBAN: BE77 2100 5105 0142; SWIFT: GEBABEBB36A). Please mention your name and "Registration One-Day 2008" on the bank transfer.

This transaction is exempted according to Article 44 §2 4° of the Belgian VAT Code in connection with educational services. Fees are net of all bank, exchange, tax and other charges. The registration fee includes the lunch and one course book. The registration will be confirmed, by regular mail, when we receive either the registration fee, or the EORTC studie(s)/protocol(s) the participant is involved in. The language of the course is English. Registration is limited to 60 participants.

Please register before 15 SEPTEMBER 2008, by mailing or faxing this form to:

Danielle Zimmermann (Ms), Coordinator, EORTC Education Office, Avenue Emmanuel Mounier 83/11, 1200 Brussels, Belgium
Fax: +32 2 772 62 33, Phone: + 32 2 774 16 02, E-mail: danielle.zimmermann@eortc.be.
Internet: <http://www.eortc.be/About/EducationOffice.htm>



SENDER

REGISTRATION FORM

Title : Prof. Dr Mr Ms

Family name : _____

First names : _____

Institution/Company : _____

Department : _____

Address : _____

Town/Postal code : _____

Country : _____

: _____ - _____ - _____
Country code City code Subscriber's number

Fax : _____

E-mail address : _____

I am involved in the following EORTC studie(s)/protocol(s):

I made a bank transfer of _____ € on (date of bank transfer) ___/___/___

I prefer to pay by Credit Card (only Visa and Eurocard/MasterCard)

Visa Eurocard/Master card Owner's signature _____

Amount _____ € Card number _____ Card expiry date _____

Owner's name _____ Date of signature ___/___/___ CVV/C (Card Verification Value/Code) _____

I WOULD LIKE TO REGISTER FOR THE ONE-DAY INTRODUCTION TO EORTC TRIALS ON 3 OCTOBER 2008