



CSP working arrangements

The Coordinated System for gaining NHS Permissions

The new National Institute for Health Research (NIHR) Coordinated System for gaining NHS Permissions (NIHR CSP) is being introduced in the NHS in England from **18th November 2008** for NIHR Clinical Research Network Portfolio studies ('portfolio studies'). All NHS Trusts in South Yorkshire will be accepting applications through the system.

NIHR CSP will streamline the processes by which NHS Trusts provide permission (sometimes known as R&D approval) for new research and reduce duplication in NHS review processes. South Yorkshire NHS R&D departments will carry out checks applicable to local sites but won't repeat nationally applicable checks that have been performed elsewhere (either by the research networks or other NHS R&D departments). SY CLRN staff will distribute, monitor and check the quality of the applications and subsequent approvals.

Researchers will be able to apply for permission from all NHS sites in England through a single gateway, via the Integrated Research Application System (IRAS) at <http://www.myresearchproject.org.uk>.

Changes for Researchers from 18th November

If you're applying for NHS permissions from 18th November 2008, you should note the following:

For new applications for portfolio studies

If your study is potentially eligible for inclusion in the portfolio, you should apply for NHS permission via NIHR CSP using IRAS. Your study will then be considered for portfolio adoption in the first stage of the process.

For new applications for non-portfolio studies

NIHR CSP is initially only available for portfolio studies. If your study is not eligible for portfolio adoption, you should continue to seek permission directly from the NHS Trusts involved in the study.

For existing applications not submitted using IRAS

If you've made an application for NHS Ethical Review using the NRES on-line application form, you should continue to seek permission directly from the NHS Trusts involved in the study.

For existing applications submitted using IRAS

If you've started completing applications in IRAS but have not yet made applications to NHS R&D offices, you should contact the NIHR CSP Unit at csp@ukcrn.org.uk for guidance. If

you've already applied to NHS R&D offices, you should continue to seek permission directly from the NHS Trusts involved in the study.

How can I find out if my study is eligible for the portfolio?

Guidance on eligibility for the portfolio can be found at http://www.ukcrn.org.uk/index/clinical/portfolio_new/P_eligibility.html. If you're not sure whether your study meets the criteria, please contact your local R&D office or the South Yorkshire CLRN for guidance.

Who can I contact for advice?

Your local NHS R&D office can offer guidance on the CSP process. Please contact:

Barnsley Alliance (covering the Acute Trust & PCT)

Mike Bramall – michael.bramall@nhs.net

Doncaster Acute Trust & PCT

Nicola McMaster -

nicola.mcmaster@doncasterpct.nhs.uk /
nicolamcmaster@nhs.net

R-DASH

Helen Oldknow –

helen.oldknow@rdash.nhs.uk

Rotherham Acute Trust & PCT

Angela Ross – angela.ross@rothgen.nhs.uk

Sheffield Consortium

Robert Dixon – robert.dixon@shsc.nhs.uk

Sheffield Children's Hospital

Tracey N'Diaye – tracy.ndiaye@sch.nhs.uk

Sheffield Teaching Hospitals

Dipak Patel – dipak.patel@sth.nhs.uk

Yorkshire Ambulance Trust

Please contact SY CLRN directly for queries relating to CSP in the Ambulance Trust -
c.pickstone@sheffield.ac.uk